

Agenda Item

4.10

Quality Safety and Outcomes Sub-Committee

Review of Terms of Reference

Dyddiad y Cyfarfod / Date of Meeting	30/10/2026
Statws Cyhoeddi / Publication Status	Open/ Public
	Not Applicable
Awdur yr Adroddiad / Report Author	Helen Tyler Head of Governance and Risk
Cyflwynydd yr Adroddiad / Report Presenter	Aaron Fowler, Committee Secretary
Noddwr yr Adroddiad / Report Sponsor	Georgina Galletly, Director of Corporate Planning & Strategy
Pwrpas yr Adroddiad / Report Purpose	Sub-Committee Endorsement and Recommendation to NWJCC Joint Committee for Approval.

**Engagement (internal/external) undertaken to date
(including receipt/consideration at Committee/Group)**

Committee / Group / Individuals	Date	Outcome
Senior Leadership Team	14/10/2026	Noted

1. SITUATION

Pursuant to paragraph 16.1 of the NWJCC (NHS Wales Joint Committee) Standing Orders, the Quality Safety and Outcomes sub-committee (QSOC) Terms of Reference (ToR) are subject to annual review.

The purpose of this report is to share with QSOC members, updated QSOC ToR for review and recommendation to the NWJCC Joint Committee (JC) for endorsement and recommendation to Health Boards for approval.

2. BACKGROUND

Section 5.5 of the NWJCC Standing Orders states that the Joint Committee shall determine, for agreement by Health Boards, a joint sub-Committee structure that meets its own advisory and assurance needs and in doing so the needs of the constituent Health Boards.

Paragraph 5.8 states that "As a minimum, it shall ensure that there are joint sub-Committee arrangements which cover the following aspects of Joint Committee business:

- Audit and Risk
- Quality, Safety and Outcomes
- Planning and Performance

The NWJCC Sub-Committee structure was established in January 2025 with the first QSOC meeting taking place on 3rd February 2025, at which time proposed Terms of Reference were recommended to the JC for endorsement.

The draft updated QSOC Terms of Reference were endorsed by the Joint Committee in April 2026 and subsequently submitted to Health Boards for final approval. Only minor administrative changes were proposed at that stage, reflecting the relative infancy of the organisation and the forthcoming appointment of a new Chief Commissioner.

It is proposed that the Terms of Reference be revised to enable more regular attendance by Health Board Chief Executives and representatives. Reliance on a single nominated Chief Executive limits the flexibility available to secure consistent representation at each meeting. Expanding the membership would improve continuity, strengthen Health Board engagement and bring broader perspectives to the Sub-Committee's consideration of quality, safety and outcomes.

Updated Terms of Reference are attached at **Appendix 1** and the proposed changes include the following;

- Section 4 Membership
 - Additional members to include a further CEO representative and a representative Medical Director and Director of Nursing from a Health Board.

- Section 5
 - o Quorum to be increased from 2 Lay Members to at least 3 members
 - comprising two Lay Members and one other health board representative.

Securing these additional members, and their regular attendance, will be crucial to achieving quoracy and enabling the Sub-Committee to discharge its responsibilities effectively.

3. ASSESSMENT

Objectives / Strategy	
Dolen i Amcan (au) Strategol CBC / Link to JCC Strategic Objectives(s)	Ensure Quality
Dolen i Ddeddf Llesiant Cenedlaethau'r Dyfodol – Nodau Llesiant / Link to Wellbeing of Future Generations Act – Wellbeing Goals 150623-guide-to-the-fg-act-en.pdf (futuregenerations.wales)	A Resilient Wales
	If more than one applies please list below: A Healthier Wales A More Equal Wales
Dolen i Hwyluswyr Ansawdd <i>(Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) / Link to Enablers of Quality</i> (Duty of Quality Statutory Guidance (gov.wales))	Whole-systems Perspective
	If more than one applies please list below:
Dolen i Feysydd Ansawdd <i>(Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) / Link to Domains of Quality</i> (Duty of Quality Statutory Guidance (gov.wales))	Effective
	If more than one applies please list below: Person Centred Timely Safe
	No - Not Applicable

Effaith Amgylcheddol/ Cynaliadwyedd (5R) / Environmental /Sustainability Impact (5Rs)	If more than one applies please list below:
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Impact Assessment		
Ansawdd <i>Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Ansawdd? /</i> Quality <i>Have you undertaken a Quality Impact Assessment Screening?</i>	Yes: ☐	No: ☒
	Outcome:	If no, please include rationale below: N/A
Cydraddoldeb <i>Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Gydraddoldeb? /</i> Equality <i>Have you undertaken an Equality Impact Assessment Screening?</i>	Yes: ☐	No: ☒
	Outcome:	If no, please include rationale below: N/A
Cyfreithiol / Legal	There are no specific legal implications related to the activity outlined in this report.	
Enw da / Reputational	There is no direct impact on the reputation of the Joint Committee as a result of the activity outlined in this report.	
Effaith Adnoddau (Pobl /Ariannol) / Resource Impact (People / Financial)	There is no direct impact on resources as a result of the activity outlined in this report.	

4. RECOMMENDATIONS

Members of the Quality, Safety and Outcomes Sub-Committee are asked to:

- **Consider** the proposed changes to the existing ToR; and
- **Endorse** the proposed revised ToR for recommendation to the Joint Commissioning Committee for endorsement and onward approval by Health Boards.