

## NHS WALES JOINT COMMISSIONING COMMITTEE MEETING 2024-2025 Action Log For 12 November 2024 Meeting

Action Ref	Minute Ref and Action	Owner	Due Date	Progress	Status
<b>16 July 2024</b>					
JCC24/006	<p><b>JCC24/048 – NHS 111 Wales Commissioning Arrangements</b> PK queried when members would receive an update on the development of NHS 111 Wales service indicators and RW advised that an update on service indicators would be brought back to the September JCC meeting as part of the Performance Report.</p> <p><b>ACTION:</b> Update on NHS 111 service indicators to be included as part of the Performance Report on the September 2024 JCC Agenda.</p>	RW	Nov 2024	<p><b>05.11.2024</b> - Work remains ongoing between WAST and DHCW on data standardisation of measures. The ambulance and 111 commissioning team are working with WAST on the refinement of data submission frequency and processes. Further updates will be provided through the Director of Commissioning for Ambulance and 111 reports. As work is in development, this information will be integrated into the Director of Commissioning Ambulance Services and 111 update reports to the JCC. <b>Action Completed.</b></p>	<b>CLOSED</b>
JCC24/058	<p><b>JCC24/058 Ambulance Services Performance – Update</b> AH confirmed that the JCC would aim to bring back a tighter Performance Report from a commissioning lens by September 2024. AH suggested that</p>	RW	Jan 2025	<p><b>05.11.2024</b> – Discussions on Ambulance Service Performance took place during the JCC development day on 20 August 2024 and following the appointment of the new Director of Commissioning Ambulance Services</p>	<b>OPEN</b>

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	<p>the action plans be strengthened by working with HBs and WAST colleagues and test this in August 2024 to bring back a specific set of objectives over and above what was described in the ICP.</p> <p><b>ACTION:</b> Continue the conversation on Ambulance Service Performance in the JCC development session scheduled for 20 August 2024 and bring back a revised Performance report by September 2024 incorporating the above suggestions.</p>			<p>and 111 work is ongoing, linked to the development of the new Collaborative Commissioning leadership Group (CCLG) and commissioning structures to ensure the right level of performance granularity is provided at each meeting.</p> <p>The Director of Commissioning for Ambulance and 111 is working with HBs and WAST to develop this work following the publication of the Senedd's Health and Social Care Committee's "Welsh Ambulance Services Trust – General Scrutiny" report in August 2024.</p> <p><b>Not yet due.</b></p>	
<b>17 September 2024</b>					
JCC24/059	<p><b>JCC24/067 Patient Story</b></p> <p>The patient had been able to share her story in the hope that this would help create long term changes for patients and that she had devised a patient guidance document to support future patients "How to best support patients with eating disorders" which she agreed could be shared with members.</p> <p><b>ACTION:</b> The patient guidance "How to best support patients with eating</p>	HT	Sept 2024	<p><b>17.09.2024</b> – Document shared with JCC members via email. <b>Action Completed.</b></p>	<b>CLOSED</b>

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	disorders" to be shared with JCC members.				
	<b>ACTION:</b> A letter of thanks to be sent from the Chair of the JCC to Helen to thank her for sharing her patient story.	IG	Sept 2024	<b>25.09.2024</b> – a letter of thanks was sent to patient. <b>Action Completed.</b>	<b>CLOSED</b>
JCC24/060	<p><b>JCC24/072 – Joint Commissioning Committee Governance Framework</b></p> <p>Carol Shillabeer (CS) requested clarification on the designation of CEOs as attendees as previous conversations in the JCC Development Sessions had considered CEO's as members of the sub-committees. Georgina Galletly (GG) reassured members there had been ongoing conversations with the DoCG group, and their view was that HBs should only be attendees due to a potential conflict. Philip Kloer (PK) requested a more detailed explanation on the conflict.</p> <p><b>ACTION:</b> JM to make further enquiries with the NHS Wales DoCG peer group on the subcommittee membership and</p>	JM	Jan 2025	<p><b>05.11.2024</b> – The JCC Committee secretary has revisited discussions on the membership of the JCCs sub committees with the NHS Wales Directors of Corporate Governance peer group at its meeting on 4 October 2024, and is also in discussion with the DoCG at CTMUHB as the JCCs host. Discussions are ongoing and an update will be provided at the January 2025 meeting.</p> <p><b>Not yet due</b></p>	<b>OPEN</b>

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	further conversations to take place with JCC members.				
	<p>Members requested that HB Independent Members (IMs) who had been involved in the legacy WHSSC Quality and Patient Safety Committee (QPSC) during the transition period be informed of the new sub-committee arrangements and the change to the membership once formally approved.</p> <p><b>ACTION:</b> The current HB IM members of the legacy QPSC to be informed of the changes to membership once the new sub-committee structure is approved.</p>	CB	Nov 2024	<b>05.11.2024</b> – the HB Independent Members (IMs) on the legacy WHSSC Quality and Patient Safety Committee (QPSC) have been sent a letter outlining the changes and an update was provided at the last legacy QPSC sub-committee meeting on 4 November 2024. <b>Action Completed.</b>	<b>CLOSED</b>
	<p><b>ACTION:</b> A report including Lay member membership of the sub committees and meeting schedules to be brought back to the JCC meeting on 12 November 2024.</p>	JM	Nov 2024	<b>05.11.2024</b> – On agenda under the Corprote Governance Report. <b>Action Completed.</b>	<b>CLOSED</b>

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JCC24/061	<p><b>JCC24/074 – Highlight Reports from the Joint Sub-Committees</b>            IG advised there would be CEOs in attendance on the new sub-committees, however agreed that further consideration on the reporting mechanisms would be required. AH confirmed that the papers for the new Quality, Safety and Outcomes (QSO) sub committee would be shared with HBs.</p> <p><b>ACTION:</b> CB to discuss assurance and reporting from the new QSO sub-committee with the NHS Wales Directors of Nursing (DoN) peer group and link in with the JCC Committee Secretary.</p>	JM /CB	Jan 2025	<p><b>22.10.2024</b> – On 27 October 2024 CB updated NHS Wales Directors of Nursing (DoN) peer group on the changes to the membership of the new QPO sub-committee. It was agreed that a working party would be pulled together to consider the reporting mechanisms into Health Boards thereafter. <b>Not yet due.</b></p>	<b>OPEN</b>
	<p>Members queried the status of escalation framework in terms of performance and quality outcomes. CB confirmed that a Commissioning Assurance Framework (CAF) was in place as part of the legacy arrangements and this could be shared with the JCC .</p> <p><b>ACTION:</b> The Commissioning Assurance Framework (CAF) and</p>	HT	Sept 2024	<p><b>20.09.2024</b> – The CAF and the supporting suite of documents have been shared with members via email. <b>Action Completed.</b></p>	<b>CLOSED</b>

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	supporting tools to be circulated to members for information.				
	<p>NR expressed concern that IPFR panel meetings had been cancelled due to lack of attendance and the ability to achieve quoracy and requested that the JCC write to HBs to formally request that HBs take action to ensure attendance.</p> <p><b>ACTION:</b> CB to write to HBs and to inform JCC members of HB representative attendance at the All Wales IPFR panel meetings and to outline areas of concern and ensure HBs were aware so they could take the appropriate action required.</p>	CB	Sept 2024	<b>22.10.2024</b> - CB wrote to Health Board CEO's, IPFR Chairs and Medical Directors on the 20 September 2024 seeking clarification for HB nominations for the All Wales IPFR Committee. HB nominations have been received and confirmed and attendance will be monitored and escalated appropriately. <b>Action Completed.</b>	<b>CLOSED</b>
JCC24/062	<p><b>JCC24/075 – Joint Commissioning Committee risk Register</b></p> <p>AH requested that a deep dive into the risks concerning ambulance performance and capacity on the next QPSC agenda with a particular focus on patient experience, patient harm and quality of the service.</p> <p><b>ACTION:</b> The QPSC to undertake a deep dive into the high scoring red risks concerning ambulance</p>	CB	Feb 2024	<b>22.10.2024</b> – Due to capacity and workload issues this will be included as an Agenda item on the first Quality Safety and Outcomes sub-committee meeting in February 2025. <b>Not yet due.</b>	<b>OPEN</b>

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	performance and capacity at a future meeting.				
JCC24/063	<p><b>JCC24/079 – Emergency Medical Retrieval and Transfer Service (EMRTS) Review Recommendation 4 Update</b></p> <p>SH advised it was important to get the right balance and ensure there was meaningful engagement. SH explained that the timeline provided was high level but they do have a more detailed timeline that can be shared with AM to demonstrate how sufficient time has been built in for Llais to respond.</p> <p><b>ACTION:</b> SH to share a detailed timescale with Llais.</p>	RW	Nov 2024	<b>05.11.2024</b> - Update provided under agenda item 3.2.2. <b>Action Completed.</b>	<b>CLOSED</b>
	<p>SH reported that there was some degree of flexibility in the timeline if there was a need to extend the engagement timescale to 8 weeks.</p> <p><b>ACTION:</b> The timescale for engagement being six weeks to be monitored and reviewed at the mid-point, in conjunction with Llais and during this review the question of whether the engagement period will</p>	RW	Nov 2024	<b>05.11.2024</b> - Update provided under agenda item 3.2.2. <b>Action Completed.</b>	<b>CLOSED</b>

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	need to be extended from 6-8 will be determined.				
JCC24/064	<p><b>JCC24/080 – Ambulance Service Developments</b></p> <p>RW noted there were a number of ongoing discussions in the upcoming months and a more detailed report on how this could be implemented will be presented to a future JCC meeting.</p> <p><b>ACTION:</b> Following JCC discussions with WG, HBs, WAST, a more detailed report on the Clinical Response Model to be submitted to a future JCC meeting.</p>	RW	Nov 2024	<b>05.11.2024</b> - Update provided under agenda item 2.3.2 Director of Commissioning for Ambulance and 111 report. <b>Action Completed.</b>	<b>CLOSED</b>
JCC24/065	<p><b>JCC24/082 – Joint Commissioning Committee Integrated Medium Term Plan (IMTP) 2025-2028 Development</b></p> <p>LP commended the process and given the strategic context, wondered whether a 3 year plan was enough and suggested there should also be a 5-10 year horizon scanning exercise. LP also requested if the PESTLE analysis could be shared as this would be ideal to feed into HBs.</p>	HT	Sept 2024	<b>20.09.2024</b> – The PESTLE Analysis document has been shared with members via email. <b>Action Completed.</b>	<b>CLOSED</b>



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	<b>ACTION:</b> Share the PESTLE analysis relating to the IMTP 2025-2028 Development with JCC members and DOPs.				