

<b>Agenda Item</b>
--------------------

3.2
-----

<b>Joint Commissioning Committee</b>
--------------------------------------

<b>Corporate Governance Report</b>
------------------------------------

<b>Dyddiad y Cyfarfod / Date of Meeting</b>	12/11/2024
<b>Statws Cyhoeddi / Publication Status</b>	Open/ Public
	Not Applicable
<b>Awdur yr Adroddiad / Report Author</b>	Helen Tyler, Head of Corporate Governance
<b>Cyflwynydd yr Adroddiad / Report Presenter</b>	Jacqui Maunder, Committee Secretary & Associate Director of Corporate Services
<b>Noddwr Gweithredol yr Adroddiad / Report Executive Sponsor</b>	Jacqui Maunder, Committee Secretary & Associate Director of Corporate Services

<b>Pwrpas yr Adroddiad / Report Purpose</b>	For Noting Choose an item.
---	-------------------------------

<b>Engagement (internal/external) undertaken to date (including receipt /consideration at Committee/Group)</b>		
<b>Committee / Group / Individuals</b>	<b>Date</b>	<b>Outcome</b>
N/A	Click or tap to enter a date.	Choose an item.

<b>Acronyms / Glossary of Terms</b>	
AGS	Annual Governance Statement
ARC	Audit & Risk Committee
EASC	(Former) Emergency Ambulance Services Committee
NWJCC	NHS Wales Joint Commissioning Committee
SO	Standing Orders
SFI	Standing Financial Instructions
WHSSC	(Former) Welsh Health Specialised Services Committee

## **1. SITUATION/BACKGROUND**

The purpose of this report is to provide an update on corporate governance matters that have arisen since the previous meeting.

There are several corporate governance matters that need to be reported as a regular item in-line with the governance and accountability framework for the Joint Commissioning Committee. This report encompasses all such issues as one agenda item.

## **2. SPECIFIC MATTERS FOR CONSIDERATION/APPROVAL**

### **2.1 Matters Considered In-Committee**

In accordance with the Standing Orders (SOs), the NHS Wales Joint Commissioning Committee (JCC) is required to report any decisions made in private "In-Committee" session, to the next available public meeting of the JC. An "In-Committee" meeting was held 17 September 2024 and the following updates were received:

- Minutes of the JCC In Committee Meeting held on 17 September 2024,
- Recovery Plan; and
- Any Other Business.

### **2.2 Welsh Health Circulars (WHCs)**

Welsh Government (WG) issue Welsh Health Circulars (WHCs) around specific topic areas. The following WHCs have been received since 1 April 2024 and are available via the WG website, where further details as to the risks and governance issues are available:

- WHSC/2024/035 Standardising the Management of Acute Deterioration
- WHC/2024/037 Winter Respiratory Vaccination Programme 2024 to 2025
- WHC/2024/038 Healthcare associated infections and antimicrobial resistance goals 2024 to 2025
- WHC/2024/039 Pre-transfusion sample taking
- WHC/2024/040 Adopting a patient and family initiated escalation approach
- WHC/2024/041 Ambulance Handover Guidance
- WHC/2024/042 Introduction of 'Dictionary of Medicines and devices'

### **2.3 Hosting Agreement and Memorandum of Agreement (MoA) approved by all 7 x HBs**

Further to the JCC endorsing the Hosting Agreement (HA) and Memorandum of Agreement (MoA) at its meeting on 17 September 2024 prior to submission to the 7 x Health Boards (HBs) for approval, the documents were approved by all HBs in September 2024 and will be incorporated into the governance framework.

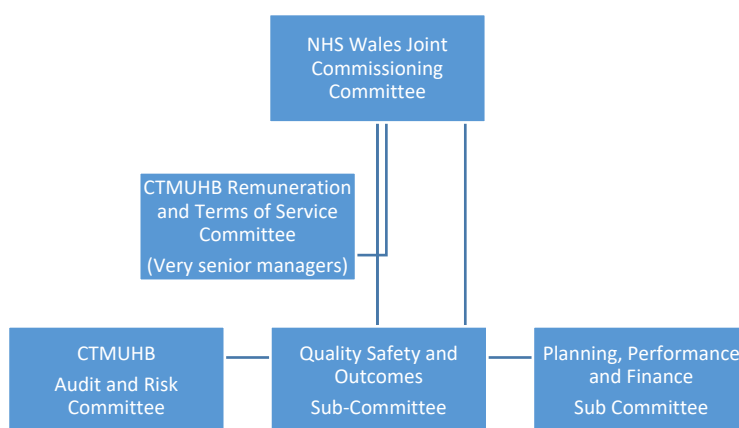
### **2.4 Sub Committee Terms of Reference (ToR) and Membership /Attendance**

In accordance with the JCC scheme of delegation and reservation of powers,

approval of the Joint Committees governance framework is reserved to HBs.

On the 17 September 2024 the Joint Committee endorsed the proposed sub-committee structure for the JCC – see **Figure 1**, and the Terms of Reference (ToR) for the Quality, Safety and Outcomes sub-committee at **Appendix 1**, and the Planning, Performance and Finance sub-committee at **Appendix 2**. The 7 x individual HB Board meetings formally approved the structure and the documents at their Board meetings in September 2024.

Figure 1 – Approved JCC Sub-Committee Structure



The new sub-committee structure comes into force on 1 December 2024, to coincide with the appointment of the new Joint Committee Lay Members. It is anticipated that the first meetings will commence in February 2025 and report to the JCC meeting in March 2025.

The ToR for the CTMUHB Audit and Risk Committee (ARC) for hosted bodies were approved by the CTMUHB board meeting on 26 September 2024 and are presented at **Appendix 3** for information.

The proposed membership and attendance for the sub committees is outlined in **Tables 1-3** below:

Table 1 – Proposed Membership/Attendance Quality and Safety and Outcomes Sub-Committee

<b>Quality and Safety and Outcomes Sub-Committee</b>	
<b>Designation</b>	<b>Lay Member/Attendee</b>
Chair	Susan Elsmore
Vice Chair	Mandy Rayani
Member	Ian Green
One representative Executive or Chief designated	

nominated deputy who must be an Executive Director from a health board (and would be fully briefed on the issues to be discussed)	
Llais Representative	Angela Mutlow
Staff Side Representative	tbc

Table 2 – Proposed Membership/Attendance Planning, Performance and Finance Sub Committee

<b>Planning, Performance and Finance Sub Committee</b>	
<b>Designation</b>	<b>Lay Member/Attendee</b>
Chair	Paul Worthington
Vice Chair	Nia Roberts
Member	Shameem Nawaz
One representative Chief Executive or designated nominated deputy who must be an Executive Director from a health board (and would be fully briefed on the issues to be discussed)	tbc
Staff Side Representative	tbc

Table 3 – Proposed Membership/Attendance CTMUHB Hosted Bodies Audit & Risk Committee

<b>CTMUHB Hosted Bodies Audit &amp; Risk Committee</b>	
<b>Designation</b>	<b>Lay Member</b>
Audit & Finance Lead Lay Member	Nia Roberts

## **2.5 Sub Committee Assurance and reporting**

Now that the sub-committees have been established each sub-committee will report formally into the JCC via highlight reports from the sub-committee chairs. In addition, discussions are ongoing with the NHS Wales Directors of Nursing peer group and the NHS Wales Directors of Corporate Governance peer group to consider the most appropriate assurance reporting to HB sub committees and Boards to ensure effective governance.

## **2.6 Forward Plan of Committee Business 2024-2025**

The forward plan of committee business is presented at **Appendix 4** for information.

### 3. ASSESSMENT

Objectives / Strategy	
<b>Dolen i Nod(au) Strategol CBC /Link to JCC Strategic Goal(s)</b>	Choose an item.
<b>Dolen i Ddeddf Llesiant Cenedlaethau'r Dyfodol – Nodau Llesiant / Link to Wellbeing of Future Generations Act – Wellbeing Goals</b> <a href="#">150623-guide-to-the-fg-act-en.pdf</a> <a href="#">(futuregenerations.wales)</a>	A Healthier Wales
	If more than one applies please list below:
<b>Dolen i Hwyluswyr Ansawdd</b> <i>(Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) / Link to Enablers of Quality</i> <a href="#">(Duty of Quality Statutory Guidance (gov.wales))</a>	Whole-systems Perspective
	If more than one applies please list below:
<b>Dolen i Feysydd Ansawdd</b> <b>4. (Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) / Link to Domains of Quality</b> <a href="#">(Duty of Quality Statutory Guidance (gov.wales))</a>	Effective
	All apply
<b>Effaith Amgylcheddol/ Cynaliadwyedd (5R) / Environmental /Sustainability Impact (5Rs)</b>	No - Not Applicable
	If more than one applies please list below:

Impact Assessment		
<b>Ansawdd</b> <i>Ydych chi wedi ymgymryd â Sgrinio Aseiad o'r Effaith ar Ansawdd? /</i>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome:	If no, please include rationale below:

<b>Quality</b> <i>Have you undertaken a Quality Impact Assessment Screening?</i>		N/A
<b>Cydraddoldeb</b> <i>Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Gydraddoldeb? /</i> <b>Equality</b> <i>Have you undertaken an Equality Impact Assessment Screening?</i>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome:	If no, please include rationale below: N/A
<b>Cyfreithiol / Legal</b>	Yes (Include further detail below) <a href="#">National Health Service Joint Commissioning Committee (Wales) Directions 2024</a> <a href="#">National Health Service Joint Commissioning Committee (Wales) Regulations 2024</a>	
<b>Enw da / Reputational</b>	There is no direct impact on the reputation of the Joint Committee as a result of the activity outlined in this report.	
<b>Effaith Adnoddau</b> <i>(Pobl / Ariannol) /</i> <b>Resource Impact</b> <i>(People / Financial)</i>	There is no direct impact on resources as a result of the activity outlined in this report. A sound system of financial control enacts robust financial control, safeguards public funds and the JCC's assets and resources. Robust governance arrangements underpinning financial management contribute towards internal control and value for money being achieved.	

#### 4. RECOMMENDATIONS

The JCC is asked to:

- **Note** the report; and
- **Approve** the proposed lay member nominations and CEO attendees for the Joint Committee's Planning, Performance and Finance sub-committee and the Quality, Safety & Outcomes sub-committee.